

ARROWHEAD WOODS ARCHITECTURAL COMMITTEE, INC.
a California Nonprofit Public Benefit Corporation
Board of Directors Meeting Minutes
January 12, 2023

The regular meeting of the Board of Directors of the Arrowhead Woods Architectural Committee, Inc. was held at 27307 St. Hwy 189, Suite 103, Blue Jay. Rich Scott, President of the Corporation, presided at the meeting.

Directors Present:

Rich Scott, President

Crystal Upton, Vice President

Stacey Lippert, Secretary/Treasurer

Allison Banner

Jim Taylor

Ron Dougherty

Others Present:

Zachary Ste. Marie

Call to Order: President Scott called the meeting to order at 8:10 a.m. Zachary Ste. Marie was introduced. He is a property owner who is interested in serving on AWAC.

Approval of Minutes – December 8, 2022 – Ms. Banner moved [2nd Mr. Dougherty] to approve the minutes as written. **Motion Carried.**

Treasurers Report – November 2022 – The reports were reviewed. Ms. Banner moved [2nd Mr. Dougherty] to accept the reports as presented. **Motion Carried.**

Rebuilding Together – Ms. Lippert reported that in prior years, AWAC had donated to the Rebuilding Together endeavor for homes within Arrowhead Woods. She presented the donor request and by consensus the Committee agreed to donate \$2,500 to either sponsor or provide emergency repairs for properties within Arrowhead Woods. **Motion Carried by Consensus.**

LACSD/AWAC Update – Community meetings will be scheduled shortly. Scott Mackie, a concerned Arrowhead Woods property owner, is assisting AWAC with compiling a database for assistance in securing signatures needed for a possible partnership with LACSD and the renewal of the expiring CC&Rs. The target date for obtaining the required signatures is December 31, 2023.

Tree Cutting Issues

- **Raub – Kings Crt** – The owners have completed their payments and this matter is now closed.
- **Hoang/Tran – Crest Cir** – The owner has appealed the decisions to the US Supreme Court.
- **Hall – Nadelhorn** – Owners have paid in full but have not submitted a landscape plan.
- **Prather – Jagerhorn** – This tree hearing is scheduled for January 26th at 9AM.
- **Silverman – St Hwy 173** – This is a new tree trimming. Owner has responded and has requested further information.
- **Hibard – Yukon** – Owner trimmed trees without an AWAC permit and has applied for a permit after-the-fact. Photos and site inspection conducted. It was the consensus of the Committee not to assess any damages; however, fine the owner \$195 (treble the permit fee) for failure to obtain a permit. **Motion Carried.** It was noted that Big Island on the Mainland was the tree contractor.
- **Barker – Marino – Alpen** – Mr. Scott met with the owner who is extremely apologetic and simply did not know about AWAC. He hired a contractor who left a card on his car in the Village who also has no knowledge of AWAC. After discussion, Mr. Scott moved [2nd Ms. Banner] to reduce the assessment to \$5,000 if paid within thirty (30) days. **Motion Carried.**
- **Maos – Palisades** – The Committee discussed this unpermitted tree trimming. There is no evidence to support that the trees (away from the house) were required to be trimmed by the insurance company. In speaking with ALA, they too have an open case file for this owner. After discussion, Mr. Scott moved [2nd Ms. Banner] to assess \$10,000 in damage assessments \$500 per branch and estimate of 20 branches. Further, this amount will be reduced to \$7,500 if paid within thirty (30) days, owners acknowledge AWACs authority and every effort is made to ensure that these trimmed trees survive. **Motion Carried.**

On-going Issues

- **Ausman - Tirol – Fence** – The owner has provided an alternate plan which is acceptable.
- **Emerson – Mittry – Decks** – Pending
- **Iglesias – Walnut Hills – fence** – This owner has been assessed \$15,000 for failure to meet the conditions of the hearing results. Portions of this fence are still at the property.
- **Kasbar – Palisades – Sheds** – A letter was sent to the owner giving her 30 days to provide an alternate plan.

- **Harmon – Zermatt – Retaining Walls** – Pending
- **LeFevre – Brentwood – Shipping Container/Retaining Walls** - Pending
- **Ramlagan – Vacant – Sheds/Debris** – 9:30AM -Hearing – Mr. Ramlagan, his daughter and son-in-law attended the hearing. They own the house next to the vacant lot and they use the lot as storage and for parking cars. There are 17 people living at the property and therefore, additional parking is necessary. The Committee discussed the conditions at the property and advised that no shed (or any structure or outbuilding) may be placed or constructed on vacant property. The owners could merge the lots and then apply for the shed but, as it is now, the shed is not permitted.

Owners have a variety of home improvement projects planned and will begin the application process with AWAC, look into merging lots, and ensure the lot(s) are cleaned up, cars parked appropriately, etc. They have concerns/complaints about STRs in their immediate area and were advised to contact the County for concerns. They left the meeting.

- **Sands and Green – Fairway Dr – Shed** – Mr. & Mrs. Sands, Mr. & Mrs. Green and Jacki the Greens Realtor were in attendance. The Sands recently sold their home to the Greens but were unaware that permission was required to build a shed. The Greens have received a notification from AWAC that the shed is not approved. Mrs. Sands addressed the Committee and asked if the shed could be approved after the facts. They hired contractors to level off an area, which included building a very small wall (treated wood), placed a 10x12 Tuff Shed and added electricity. They are willing to pay the permit fee and have the shed painted to match the house.

Mr. Scott advised that it appears the shed is in the setbacks and may not be approved at its current location. He will review the shed onsite and get back to both parties to advise what the next steps will be. Sands, Greens and Jacki left the meeting.

Other Business

Ms. Banner moved [2nd Mr. Scott] to appoint Zachary Ste. Marie on AWACs committee/board.

Crystal Upton has agreed to assume the Executive Director role for Stacey Lippert. Stacey will serve as a consultant, when needed.

Adjourn The meeting adjourned at 9:52 am.

Minutes approved by Stacey Lippert, Secretary